

# **SIGNAL SEEKERS RADIO CONTROL CLUB INCORPORATED**

## **Club By-laws**

11/17/2012

### **ARTICLE I - NAME**

The name of the club shall be "Signal Seekers Radio Control Club Inc." (hereafter referred to as the "Club".) This will be a non-profit corporation registered in the State of Michigan.

### **ARTICLE II - PURPOSE**

The purpose of the Club shall be the advancement and promotion of model aviation as a hobby by the design, construction, and flying of all variations of model aircraft. Additionally, the Club shall maintain an active charter with the Academy of Model Aeronautics (hereafter referred to as the "AMA") and support all model aircraft classification and regulations enacted by that organization.

### **ARTICLE III - MEMBERSHIP**

#### **SECTION 1 - Membership Qualifications**

- A. Applicants for membership must meet the following requirements:
1. The applicant must be a current member of (or has applied for membership to) the AMA.
  2. The applicant must be sponsored by an active member of the Club. The sponsor, if not a club Officer, must communicate their willingness to sponsor the applicant to a club Officer.
  3. Any applicant under 18 years of age must have the permission of a parent or a legal guardian.

#### **SECTION 2 - Membership Acceptance.**

- A. A membership application must be submitted on the web site, or, if not possible, on the standard membership form and given in person to a club Officer.
- B. New membership applications can be reviewed and accepted by any club Officer. If not accepted, the applicant is invited to resolve the reason for rejection with the Board of Directors and resubmit their application.
- C. New members will be announced to the attendees at the next scheduled club meeting.

#### **SECTION 3 - Expectations of All Members.**

- A. All club members shall:
1. Agree to the jurisdiction of the Club.
  2. Abide by these By-laws, Standing Rules, and Field Rules.
  3. Conduct themselves in a sportsman-like manner.
  4. Attend regularly scheduled monthly club meetings if available.
  5. Participate in discussions and special committees as required.
  6. Support scheduled club events and activities.

#### **SECTION 4 - Types of Membership.**

- A. Active Member - A member who has been accepted into the Club, holds a current AMA membership and has no assessments or fees owed to the Club. Active members receive all Club privileges listed in these By-laws, Standing Rules and Field Rules.
1. Open - A member who is 19 years old or older by July 1<sup>st</sup> of the current year.
  2. Senior Youth - A member who is 15 years old or older, but has not reached the 19<sup>th</sup> year of age by July 1<sup>st</sup> of the current year.
  3. Junior Youth - A member who is has not reached the 15<sup>th</sup> year of age by July 1 of the current

year. All Junior Youth members must have a parent, guardian or current club member as a sponsor to join the Club. Said sponsor is then responsible for any and all actions of the aforementioned Junior Youth member. Sponsors also must be present at the field when a Junior Youth member is flying.

4. Family - A member who is 19 years or older by July 1 and resides at the same residence of an active Open Member.
  5. Spousal - A member who is the current wife/husband of an Open Member.
- B. Inactive Member - A previous Active Member that has allowed their membership to be terminated as noted in Article III, Section 5. Inactive members forfeit any and all privileges associated with being an Active Member of the Club.
- C. Disabled Member - An Active Member who becomes temporally or permanently physically incapable of flying a model aircraft may apply for Disabled Membership at reduced dues. Qualification for Disabled Membership shall be decided by the Board of Directors. Member must maintain valid AMA membership and will be accorded all other Club privileges. Member reinstated to Open Membership status will be assessed dues per Standing Rule SR-2.
- D. Honorary Member- An Honorary Member may be appointed by the President with prior approval of the Board of Directors. Candidates shall have made significant contribution to the Club and have demonstrated a specified dedication to model aviation. Honorary members shall have no obligations or voting privileges and will be carried on the membership roster. Flying privileges require a valid AMA card.

#### SECTION 5 - Membership Termination

- A. Membership will be terminated by:
1. A members own request.
  2. Loss or revocation of AMA membership.
  3. Lapse of club dues: A member shall be terminated at the close of business of the regular March meeting if dues and special assessments are not paid in full.
  4. Another member's request with sufficient cause: The subject member shall have had an opportunity to plead his case at no less than two regularly scheduled meetings. Once deemed admissible by the Board of Directors, a majority vote by secret ballot at a regular meeting will be held to decide the request of member termination. One-fourth of the voting membership is needed to participate in the vote.

### **ARTICLE IV - MEMBERSHIP LIMITATION**

SECTION 1 - No limitation shall be set forth as to the number of members. The projected membership roster shall, however, be evaluated by the Board of Directors at the end of each calendar year to determine whether the membership is too large and difficult to manage. Membership can then be closed by vote of the active membership in accordance with Article VIII, SECTION 3.

### **ARTICLE V - DUES AND FEES**

#### SECTION 1 - Purpose and Procedure

- A. The Club shall assess all dues and fees in order to defray annual Club operating expenses.
- B. All Club dues and fees shall be assessed per the Club Standing Rules.
- C. Special Assessments
  1. When deemed necessary, Special Assessments may be levied by the Club to defer an unexpected cost not covered in the annual budget.
  2. Such assessments must have the approval of a majority of the Board of Directors before bringing the subject to a membership vote.
  3. Membership approval shall require a majority vote at a regularly scheduled meeting, provided the entire membership has been notified no less than three (3) days before the meeting in writing. Publication in the club newsletter and/or email notification shall be deemed as meeting that written requirement.

## **ARTICLE VI - CLUB OFFICERS / BOARD OF DIRECTORS**

### **SECTION 1 - Club Officers**

- A. The administrative Officers of the Club shall consist of the President, Vice-President, Secretary, Treasurer and Safety Officer.
- B. The responsibility of the Officers is to carry out the everyday tasks necessary to conduct the business of the Club.

### **SECTION 2 - Board of Directors**

- A. The Board of Directors is comprised of the club Officers and three (3) additional elected club members, hereafter known as Trustees.
- B. The purpose of the Board of Directors is to make recommendations to the club members regarding club business and serve as the major advisory board in all administrative and legislative matters that come before the Club.

### **SECTION 3 - Term of Office**

- A. The term of office for all elected club Officers and Trustees is from January 1<sup>st</sup> through December 31<sup>st</sup> of each year.

### **SECTION 4 - Duties of club Officers are as follows:**

- A. President - The President is the senior Officer of the Club and shall:
  - Preside at all club meetings and functions.
  - Appoint all committees as required.
  - Have the authority to convene special meetings of the Club at such times as deemed necessary.
  - Have the authority to confer Honorary Membership, provided prior unanimous approval has been received by the Board of Directors.
  - Have the authority to make binding contracts for the club and in the name of the club, subject to the conditions of Article X, SECTION 3.
  - Have the power to call special elections for any officer unable to complete their term in office.
- B. Vice-President - The Vice-President shall:
  - Act in the capacity of an assistant to the President.
  - Assume the duties of any club officer in their absence.
  - Be an ex-officio member of all committees, with the exception of the nominating committee.
- C. Secretary - The Secretary shall:
  - Keep an accurate record of club membership and meeting attendance
  - Record the minutes of all Club and Board of Directors meetings.
  - Be responsible for all club correspondence and for publicity for club-sponsored events.
  - Serve as the club ballot officer.
  - Be the point-contact for communication with the AMA, and will also facilitate communication with other area clubs and suppliers.
  - Function as the Newsletter Editor or appoint another member to function in that capacity.
- D. Treasurer - The Treasurer shall:
  - Be responsible for collecting and recording all dues, fees, and assessments levied by the Club.
  - Have the sole responsibility to write all checks from the club bank account and make all bank deposits.
  - Be authorized to receive contributions of grants, donations or bequests from any individual, institution or estate and hold same in the name of the Club to be used for endowment purposes or operating expenses.
  - Be responsible for meeting all financial obligations of the Club.
  - Make a financial report to the membership present at each regularly scheduled meeting.
  - Keep current the financial records and budget worksheets in a private area on the club website accessible only to current members.

- Be responsible to notify members of delinquent dues.
  - Be bonded at the clubs expense.
- E. Safety Officer - The safety officer shall:
- Be responsible for maintaining and enforcing the AMA safety code and all club Field Rules as they apply to safe operation at the flying site.
  - Report any field safety issues immediately to the Board of Directors, as deemed necessary.
  - Bring forward any suggestions (including those made by members) regarding modifications to enhance safety at the flying site.
- F. Trustees - The Trustees shall:
- Attend all Board of Directors meetings.
  - Be entitled to vote at such meetings.

#### SECTION 5 - Expectations of All Officers

- A. Attendance at any scheduled club membership or board meeting.
- B. Ability and willingness to communicate with other club officers via email, phone and in person.
- C. Active participation in scheduled club events and activities.

#### SECTION 6 - Vacancies/Termination

- A. Vacancies occurring in the club offices shall be filled by appointment, or as directed by the President (or in his absence, by the Vice President) with the approval of the Board of Directors.
- B. An Officer or Trustee can be terminated from their elected office by any of the following:
  1. The Officer's own request.
  2. Another member's request with sufficient cause: The subject Officer shall have had an opportunity to plead his case at no less than two regularly scheduled meetings. Once deemed admissible by the Board of Directors, a majority vote by secret ballot at a regular meeting will be held to rule on the request for Officer termination. One-fourth of the current active and eligible membership is needed to participate in the vote
- C. An Officer who has their annual dues waved and is then terminated from office must pay their full membership dues within thirty (30) days of termination to retain an Active Member status in the club.

### **ARTICLE VII - CLUB ELECTIONS**

#### SECTION 1 - Election Procedure

- A. Candidate Nominations
  1. Nominations for all elected Club positions will be made at the regularly scheduled club meetings in October and November
  2. Candidates must give their consent, either verbally or in writing, before their nomination can be accepted
  3. Any nominated candidate must have their AMA membership dues paid in full for the upcoming year, and be able to provide proof for the current club Officers before their nomination can be accepted.
  4. Nominations shall close at the end of the regularly scheduled November club meeting.
  5. Notification of all nominated candidates shall be provided to the club membership in the December newsletter.
- B. Voting
  1. The election of Officers and Trustees shall conform to all sections of *Article VIII*
  2. The election of club Officers and Trustees will take place at the regular club meeting in December.
  3. When more than one candidate for any club Officer or Trustee position is presented, the election shall be held by secret ballot.
  4. In the event that only a single nomination is presented for each office and/or position, the election may be held by floor voting procedure.
- C. Installation of Officers

1. The term of office shall commence upon officer installation at the regular club meeting in January.

## **ARTICLE VIII - VOTING**

### **SECTION 1 - Procedure**

- A. Voting on By-laws, Standing-Rules, and Field-Rules shall be in accordance with Article IX.
- B. All Members must be notified in writing no less than three (3) days before any vote is to take place. Publication in the club newsletter and/or email notification shall be deemed as meeting that written requirement.

### **SECTION 2 - Voting Eligibility**

- A. All voting within the Club is restricted to Active Open, Senior Youth, Family, Spousal and Disabled members.

### **SECTION 3 - Proxy Voting**

- A. A proxy may be designated by the club President for a specific meeting only, and must be confirmed by another club Officer.
- B. There is no provision currently in place for absentee voting.

### **SECTION 4 - Quorum**

- A. All voting on regular club business not specified elsewhere in these By-laws shall require participation of a simple majority of eligible club members present.

## **ARTICLE IX - AMENDMENTS TO BY-LAWS, STANDING RULES, AND FIELD RULES**

### **SECTION 1 - Procedure**

- A. Club By-laws, Standing Rules and Field Rules are to be reviewed annually by the Board of Directors, and any necessary revisions are to be implemented in accordance with the procedures of this article.
- B. Amendments to these By-laws, Standing Rules, and Field Rules shall be reviewed by the Board of Directors prior to submission to the Club for membership approval.
- C. Amendments may be made at a regularly scheduled club meeting, provided all active members have been notified in writing at least three (3) days in advance of the meeting. Publication in the club newsletter and/or email notification shall be deemed as meeting that requirement.

### **SECTION 2 - Approval of proposed amendments**

- A. Amendments to the By-laws and Standing Rules shall require a majority vote with the participation of one-third (1/3) of the current eligible club members, voting either in person or by proxy.
- B. Amendments to the Field Rules shall require a simple majority of eligible members present.

## **ARTICLE X - BUDGET AND FINANCIAL**

### **SECTION 1 - Fiscal Year**

- A. The Club fiscal year shall extend from January 1st through December 31st of a given calendar year.

### **SECTION 2 - Annual Budget**

- A. The annual budget shall be formulated prior to the January club meeting by the Board of Directors, with the assistance of any prior administration as required.

- B. The Board of Directors shall review the Standing Rules and request amendments if needed to meet the fiscal goals of the new budget.
- C. A two-thirds (2/3) majority of the eligible members present at the January meeting is required for budget approval.
- D. Budget worksheets and monthly financial records will be made available in a private "Members Only" area of the club website.

### SECTION 3 - Disbursements

- A. All disbursement checks shall be signed by the club Treasurer and one other club Officer.
- B. For proper use of club disbursements, a list of current club Officers shall be updated annually for the bank's records.

### SECTION 4 - Officer Expenditures

- A. The Club Officers may, at their discretion, spend additional club funds not listed in the annual budget for products or services that will benefit Club.
- B. The set amount per Officer transaction shall be in accordance with SR4 in the club Standing Rules.
- C. Any amount over the prescribed limit must have prior approval of a simple majority of the membership in attendance at a regular meeting.

## **ARTICLE XI - MEETINGS**

### SECTION 1 - Rules of Order

- A. The rules of procedure contained in Roberts Rules of Order shall govern the Club in all situations to which they are applicable, and in which they are not inconsistent with these By-laws and Standing Rules.

### SECTION 2 - Order of Business

- A. The order of business at regularly scheduled club meetings shall be:
  1. Call Meeting to Order
  2. Member Roll Call
  3. Approval of Prior Meeting Minutes
  4. Financial Report by Club Treasurer
  5. Membership Report by Club Secretary
  6. Committee Report(s)
  7. Old Business.
  8. New Business.
  9. Member Participation
  10. Adjournment.

### SECTION 2 - Approval

- A. Business once acted upon will be considered final and will not be reconsidered unless two-thirds (2/3) of the active membership present at a regular meeting agree to do so.

## **ARTICLE XII - COMMITTEES**

### SECTION 1 - Purpose and Procedure

- A. Committees are an appointed group of club members, volunteering to assist the club and the club officers in special interest areas.
- B. All committees must be comprised of no less than three (3) club members.
- C. The club Vice-President shall be an ex-officio member of all committees.
- D. The club President is responsible for creating all committees and must assign each committee a

Chairperson.

- E. The responsibility of the Chairperson will be to:
  - 1. Assume all responsibility for the day-to-day business of the committee.
  - 2. Openly communicate with the other members of the committee.
  - 3. Report the progress of the committee at all regularly scheduled club meetings while the committee is active.
  - 4. Keep accurate records of committee activities and provide these records to the club Secretary.

## SECTION 2 - Standing Committees

- A. Membership Committee
  - 1. This committee shall be a permanent committee comprised of the Board of Directors.
  - 2. The purpose of this committee is to review and rule on applications for waiver of eligibility requirements.
  - 3. The committee shall also investigate and recommend action on reinstatement of terminated members.
  - 4. The President shall serve as the Chairperson of this committee.
- B. Flight Training Committee
  - 1. This committee shall be a permanent committee comprised of the all club flight instructors.
  - 2. The purpose of this committee is to centralize the effort to help instruct any novice club members participating in the hobby.
  - 3. The Head Flight Instructor (assigned by the Board of Directors) shall serve as the Chairperson of this committee.

## SECTION 3 - Other Committees

- A. Special Event Committee
  - 1. The purpose of this committee is to plan for any special events held in the clubs name.
  - 2. Multiple special event committees for different events can be active at the same time.
- B. Other committees can be appointed by the club President as required.

## STANDING-RULES

These Standing Rules are an adjunct to the Signal Seekers Radio Control Club By-laws. As such, they shall not interfere or conflict with the By-laws. Standing Rules may be amended in accordance with the By-laws, *Article IX*.

Standing Rules will be in effect for the entire fiscal year except for emergency situations, which require approval by the Board of Directors prior to submission to the Club for approval.

### SR1 - Club Dues

- A. Dues must be paid in advance, and are for the year beginning January 1 through December 31 of the current calendar year.
- B. Dues are payable as of January of each year with a cut-off date at the end of the regular meeting in March. After the March meeting, returning members are assessed a late fee as stated in SR2, Heading B
- C. Dues cannot be accepted unless member presents evidence of current AMA membership and has no outstanding debts owed to the Club.
- D. AMA membership dues shall be paid by the member.
- E. The AMA charter fee shall be paid by the Club.
- F. New members joining between January 1<sup>st</sup> and June 30<sup>th</sup> will be assessed full membership dues. Those new Open Members joining between July 1<sup>st</sup> and December 31<sup>st</sup> will be assessed a prorated amount of half regular Open Membership dues.
- G. Junior Youth, Senior Youth, Spousal, and Disabled Members' dues will not be prorated.
- H. Elected club Officers and the Newsletter Editor shall be exempt from annual membership dues.
- I. Annual membership dues are as follows:
  1. Open Member - \$70 per year
  2. Senior Youth Member - \$20 per year
  3. Junior Youth Member - Free.
  4. Family Member - Half the amount of open member dues. (Currently \$35)
  5. Spousal Member - \$1 per year.
  6. Disabled Member - \$1 per year.

### SR2 - Club Fees

- A. Initiation Fee
  1. A fee of thirty dollars (\$30) is to accompany any new application.
  2. This fee will not be credited toward the initial dues of any new applicant.
  3. Only one initiation fee shall be assessed per house-hold.
  4. Previous members requesting reinstatement shall be entitled to a waiver of the initiation fee, provided such waiver is approved by the Board of Directors.
- B. Late Fee
  1. A late fee of twenty dollars (\$20) will be assessed for returning members after the close of the March meeting.
  2. This requirement may be individually waived by the Board of Directors due to extenuating circumstances.
  3. Members not meeting this requirement may be dropped from the club roster.

### SR3 - Methods of Payment

- A. Dues can be paid by any of the following methods:
  1. Cash - Paid to a club Officer at the field or at a scheduled club meeting.
  2. Check - Paid by check or money order to the club's business mailing address (see below.)
  3. Credit Card - Paid to the club Secretary or Treasurer at any regular meeting (requires a \$2 processing fee for open members, \$1 for a family member.)
  4. Paypal - Paid via the club website (requires a 2% processing fee for any transaction)



SR4 - Expenditures by club Officer in excess of items already in the approved budget as defined by Article X, SECTION 4 of the By-laws, shall not exceed one-hundred dollars (\$100) per occurrence.

SR5 - The mailing address is separate from the field address, and should be used for all mail regarding club billing, payments and other business correspondence. The mailing address of the Club is as follows:

Signal Seekers RC Club  
P.O. Box 85392  
Westland, Michigan, 48185  
United States

SR6 - Field address is at 3821 South Henry Ruff Road in Westland, MI. GPS coordinates are 42 deg. 16'59" N, 83 deg. 20'20" W.

SR7 - Regularly scheduled club meetings shall take place on the fourth Monday of every month, starting promptly at 7:00 PM. The location of the monthly meeting will be posted in the monthly club newsletter, as well as on the club website ([www.michigansignalseekers.org](http://www.michigansignalseekers.org))

## FIELD RULES

These Field Rules are an adjunct to the Signal Seeker Radio Control Club By-laws and Standing Rules. As such, they shall not interfere or conflict with the By-laws or Standing Rules. Field Rules may be amended in accordance with Article IX in the club By-laws.

- FR1 - The entrance to the flying field is located off of Henry Ruff road. The speed limit on the road to the field is 10 mph.
- FR2 - The field is available to members for use 7 days a week, from 8:00 AM until dusk. Radio control aircraft utilizing internal combustion engines cannot be in operation before 10:00 AM due to sound restrictions. Control line models are allowed on the main field from 8:00 AM until 10:00 AM, as long as they do not interfere with RC activity.
- FR3 - Pilots must obey all AMA, FCC, and FAA regulations and restrictions.
- FR4 - Pilots under the age of 18 must be accompanied by an adult.
- FR5 - All pilots must maintain a valid driver's license or fly in the presence of a licensed driver.
- FR6 - Only bona fide club members may pilot a model aircraft alone. Applicants and visitors are allowed limited guest privileges provided they possess a current AMA membership or be in accordance with the AMA introductory pilot program and are observed by a regular member. Guests are permitted to fly on no more than three (3) separate occasions without making application for regular membership.
- FR7 - Pilots operating aircraft should stand behind the fencing located in front of the pits. Taxiing anywhere in the pit area is not permitted. All take-offs should take place 20 feet beyond the pilot area, in view of all pilots. (See attached field layout)
- FR8 - The standard flight pattern at our field is an oval pattern. Flying direction is determined by the current prevailing head winds. All pilots should follow the same flight direction. If there is any question due to changing wind directions, pilots already in the air will set the direction of flight.
- FR9 - All pilots should be in communication with each other while operating their aircraft. In order to avoid unnecessary incidents, pilots should always announce their intentions before taking off, landing, or walking out on the flight line. In case of an emergency, the distressed pilot always has the right of way.
- FR10 - Fly with as much attention to safety as you would expect from others. Flying over the pit, spectator, or parking areas is expressly forbidden. Flying over the control line circle (when in use) or over control line flyers on the main field is not permitted at any time.
- FR11 - Be considerate of other pilots!
- A maximum of fifteen minutes is suggested for each individual flight.
  - The number of aircraft in the air simultaneously should be considered and limited based on the size and type of aircraft in use.
  - All pilots should share the airspace and communicate their intentions with the other pilots to avoid conflict.
  - Use of the starting benches should be limited to the starting of aircraft with internal combustion engines. Starting benches can be used for maintenance if no other pilot is waiting to use it for its intended purpose. Once finished, please yield the starter bench to the next flyer.
  - During normal flying periods, only one race type model (except Sport Q-500) is allowed to be in the air at any given time.
  - Engine break-in in the pit area is not permitted. Use the road intersection area at the Southwest corner of the field for engine break-in.

- FR12 - All telescoping transmitter antennas must be collapsed when not in use.
- FR13 - All two-stroke engines above .051CID (with the exception of race planes) and all four-stroke engines.90CID must be equipped with a closed end muffler.
- FR14 - All channels from eleven (11) through sixty (60) are allowed by AMA on the 72MHz band. All six meter equipment is permitted, provided the user has a valid FCC License. Note: Channel 58 could produce interference (image response) to Wide Band receivers on Channel 12. Also, Wide Band receivers can be subjected to interference if Channel 20 is in use and a Channel 4 television station transmitter is close by. Special care should be observed when using these frequencies.
- FR15 - All transmitters using the 72MHz band must be identified with a channel number plaque. At the modeler's option, it may read either horizontally or vertically, and be attached at the base, center, or top of the transmitter antenna. The plaque must have black lettering no less than 1.5" in height and 3/16" wide, mounted on a white background and visible on both sides. Transmitters for Six Meter radios must have a black streamer approximately 1/2 to 1" wide to 8" long affixed to the top of the antenna. Use of a red streamer on 72 MHz transmitters is optional. No identification is required for 2.4 GHz equipment.
- FR16 - Only the Club approved frequency number pins shall be used for frequency identification. The pin must be affixed to the channel identification pole before the transmitter is turned on. Those waiting to use a frequency already in use may clip their pin to the existing pin to ensure that they will be next in line. Only the owner of the active frequency pin may remove their pin from the pole.
- FR17 - No activities unrelated to modeling are permitted at the field.
- FR18 - Drugs and alcohol are strictly forbidden at the field.
- FR19 - All members are expected to practice good housekeeping by cleaning their area before leaving the field. All trash (including cigarette butts) must be cleaned up and taken with you when you leave.
- FR20 - It is the responsibility of the last member leaving the field to lock the gates on their way out.
- FR21 - The Club training night is held every Wednesday (weather permitting) during the period of Eastern Daylight Savings Time. The senior flight instructor in attendance will have full control and authority governing flights. Club members not involved in flight instruction must clear any flights with the senior flight instructor, and yield the field to training operations if necessary.
- FR22 - Flying is not allowed when the field is being mowed or other field maintenance operations are underway, in order to insure the safety of those working. Non-maintenance vehicles are not allowed on the field at any time.
- FR23 - All open contests will be governed by AMA regulations and guidelines, abide by club rules, and be directed by an official AMA Contest Director.
- FR24 - Any continued or willful violation of the above Field Rules could result in the loss of field privileges and/or club membership, as determined by the Board of Directors.

## Revision History

Published:	3/22/99	Initial Publication in electronic format.
Amended:	5/11/10	General revisions and clarifications.
Amendment Draft:	9/14/12	Draft proposed by Darren Covington, Bob Shuler, Bill Paschen, Scott Paschen, Dave Schneck, Bob McDonald and Matt Komar.
Proposal Draft:	9/24/12	Draft proposed by Dave Schneck, based on the results of the September Board meeting and general cleanup and clarification. This version will be submitted to the membership for consideration and feedback at the September meeting.
Proposal Draft	10/22/12	Second revision to the 9/24 draft, incorporating additional Recommendations by Matt Komar and Dave Schneck prior To the October meeting. Modified during the meeting with additional feedback from members.
Proposed Draft	11/14/12	3 <sup>rd</sup> revision to the 9/24 draft: Modification to the format of the document. Additional changes made to wording throughout.
Final Proposed Draft	11/17/12	All three documents have had the recommended changes made.
Voting Copy	12/10/12	Final draft copy presented to the membership for approval.